

# **Meridian Rural Fire Protection District**

**33 E. Broadway, Suite 210 - Meridian, Idaho 83642**

## **Meeting Minutes – January 11, 2021**

### **Call to Order:**

The Meridian Rural Fire Protection District meeting for January 11, 2021, was called to order at 4:00 p.m. by Commissioner Ward. Roll call was taken.

Attendees: Commissioner Marvin Ward, Commissioner Derrick Shannon, Commissioner Randy Howell, Interim Fire Chief Charlie Butterfield, Stacy Redmond, and John Fitzgerald. Councilwoman Liz Strader joined by telephone.

### **Approval of the Agenda:**

Motion was made and seconded to approve the meeting agenda as presented. Motion approved.

### **Approval of the minutes:**

Motion was made and seconded to approve the minutes from the December 14, 2020, MRFPD meeting. Motion approved.

### **Treasurer's Report:**

- Approve and pay bills as follows:
  - ✓ Check #5362, City of Meridian, \$85,738.57, November A, B, & C Budgets, Invoice #2762
  - ✓ Check #5363, Idaho State Fire Commissioners, \$1,000.00, Annual Association Dues
  - ✓ Check #5364, John O. Fitzgerald, II, PC, \$2,290.48, General Legal services for November and December 2020, Invoice #2021-01

A motion was made and seconded to approve and pay checks numbered 5362 through 5364 as presented. Motion approved.

- US Bank and LGIP December Statements were presented for review and approval
- Current net cash position is currently \$3,682,054.35
- Judy Gerhart has contacted Nampa Meridian Irrigation District and they have agreed to add the City of Meridian to the irrigation invoice for the Station 6 Overland property. The City will take over that payment starting next year (fall of 2021).
- Documents have been prepared for the annual audit which is set for January 26<sup>th</sup>, 2021.
- Membership in the Idaho State Fire Commissioner's Association has been renewed and updated information on the MRFPD has been given to the ISFC.
- Another Census form was received and completed.

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### **Old Business:**

1. Review and approval of one of three asbestos and lead testing proposals for the house located on the Lake Hazel property. Chief Butterfield distributed the three proposals for review. This testing along with any removal work that may be needed is required before the house can be demolished. Proposals for testing were reviewed. Chief Butterfield recommended All West as they were the lowest bid for the testing. If asbestos or lead removal is needed, separate bids/proposals will be obtained for review and approval for that work.

Motion was made and seconded to accept the proposal from All West for testing for asbestos and lead at the house on the Lake Hazel property in the amount of \$1,200. Motion approved.

### **New Business:**

1. Lake Hazel Property discussion and approval to move forward with entitlements. Stacy Redmond, City of Meridian Facilities Project Manager, informed the District that the City has a pre-application meeting tomorrow with the City's Planning Department that addresses rezoning of the Lake Hazel property. In order to complete the annexation of this property, an Affidavit of Legal Interest needs to be signed and notarized by the Rural District as the District is the owner of the property. This document is also needed for the Conditional Use Permit that will be done after the annexation and also for the Conditional Zoning Compliance. Commissioner Howell asked about the 4 acres of property and if anything needs to be done prior to annexation such as splitting the parcel, or if the City wants to purchase the entire 4 acres from the District. Chief Butterfield stated that the plan for now is similar to the Overland property in that the District will maintain ownership of the land, but the City will utilize the entire 4 acres of property for a Fire Station and a Police Precinct. It was noted that the setbacks from Lake Hazel Road are quite substantial and encroach onto the 4 acres. The Park's Department is moving forward with the roadway design which the Commission previously agreed to cost share. The Park's Department is also currently doing a traffic study and a signalization analysis to see what will be needed. Chief Butterfield said ACHD requirements will drive a lot of the design of the roadway. Parks is hoping to have the plans together to submit to ACHD in March so we should know something soon on the studies currently being done. Stacy Redman stated that during this annexation, the Land Group which is the Civil engineer on this project for the City, will be doing a record of survey and a geotechnical report. That has yet to be scheduled. Commissioner Shannon asked if the geotechnical report is something that has been budgeted for or is it another consideration that needs approval? Chief Butterfield believes that the City has budgeted for it and will cover that cost. The Commission agreed to sign the Affidavit of Legal Interest presented by Stacy Redmond.
2. Update of the Idaho State Central Registry account for year 2020 for the District. Commissioner Howell will complete the update and submit it for the District.
3. Commissioner Ward noted that there is quite a large amount of weeds on the Water Tower property owned by the District and asked if that should be cleaned up. Chief Butterfield responded that he will check into the weed situation and what should be done.

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Motion was made and seconded to adjourn the January 11, 2021, meeting of the Meridian Rural Fire Protection District. Motion approved. The meeting was adjourned at 4:24 p.m.